

Stuart Nelson, Direct Dial: (01563) 576151

To: Councillors Kelly (Chair), Hay, Young, D Coffey, W Coffey, Reid, L MacLean, Weir, McIntyre, Macrae, Campbell, Darnbrough, Knapp, Raymond, Smith, Farrell, Faulds, Menzies, Provost Boyd and Councillor Carmichael.

1 November 2001

Dear Councillor

### **HOUSING COMMITTEE - 7 NOVEMBER 2001**

You are requested to attend the next meeting of the **Housing Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **WEDNESDAY 7 NOVEMBER 2001** commencing at **1000 HOURS** in order to discuss the undernoted business.

Yours sincerely

SIGNED OFF BY BILL WALKINSHAW

Fiona Lees  
Depute Chief Executive/  
Director of Corporate Resources

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## **B U S I N E S S**

### **INTIMATE APOLOGIES**

#### **1. BEST VALUE SERVICE REVIEW: PROPERTY REPAIRS AND MAINTENANCE**

- 1.1 PRESENTATION** - Receive presentation by the Director of Homes and Technical Services, the Head of Homes and the Head of Building and Works on implementation of the Repairs Review.
- 1.2 REPORT (Pages 1-15)** - Submit report dated 23 October 2001 (copy enclosed) by the Director of Homes and Technical Services advising of progress in implementing the agreed Action Plan to improve the Repairs Service.



## 2. BUDGETARY REPORTS

- 2.1 **HOMES AND TECHNICAL SERVICES - CENTRAL REPAIRS ACCOUNT TO 23 SEPTEMBER 2001 (PERIOD 6) (Pages 16-17)** - Submit joint report dated 16 October 2001 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for Homes and Technical Services - Central Repairs Account for the period ended 23 September 2001 (Period 6).

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- 2.2 **HOMES AND TECHNICAL SERVICES - PROPERTY TO 23 SEPTEMBER 2001 (PERIOD 6) (Pages 18-19)** - Submit joint report dated 16 October 2001 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for Homes and Technical Services - Property for the period ended 23 September 2001 (Period 6).

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- 2.3 **HOMES AND TECHNICAL SERVICES - TECHNICAL SERVICES TO 23 SEPTEMBER 2001 (PERIOD 6) (Pages 20-21)** - Submit joint report dated 16 October 2001 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for Homes and Technical Services - Technical Services for the period ended 23 September 2001 (Period 6).

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- 2.4 **HOUSING REVENUE ACCOUNT TO 23 SEPTEMBER 2001 (PERIOD 6) (Pages 22-24)** - Submit joint report dated 16 October 2001 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position for the Housing Revenue Account for the period ended 23 September 2001 (Period 6).

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- 2.5 **GENERAL FUND HOUSING TO 23 SEPTEMBER 2001 (PERIOD 6) (Pages 25-26)** - Submit joint report dated 16 October 2001 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services advising of the current budgetary control position and the projected out-turn for the year for General Fund Housing for the period ended 23 September 2001 (Period 6).

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3. **AWARDING OF CONTRACTS (Pages 27-29)** - Submit report dated 19 October 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of tenders which have been accepted.

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#### 4. HOUSING CAPITAL PROGRAMME 2001/2002

- 4.1 **PROGRAMME TO 23 SEPTEMBER 2001 (PERIOD 6) (Pages 30-32)** - Submit report dated 18 October 2001 (copy enclosed) by the Director of Finance providing an update on the current projected out-turn position for the Housing Capital Programme 2001/2002.

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- 4.2 **MODIFICATION OF CAPITAL PLAN (Pages 33-38)** - Submit report (copy enclosed) by the Director of Homes and Technical Services advising of initiatives taken to commit currently identified savings upon the Housing Capital Programme 2001/2002.

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5. **ENERGY ADVICE UNIT: UPDATE REPORT (Pages 39-40)** - Submit report dated 20 September 2001 (copy enclosed) by the Director of Homes and Technical Services advising of a successful grant application which has been made to British Gas for cavity wall insulation.

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6. **MANAGING ABSENCE (Pages 41-43)** - Submit report dated 16 October 2001 (copy enclosed) by the Director of Homes and Technical Services providing an analysis of the incidents of absence within the Department of Homes and Technical Services for the second quarter of 2001 and indicating what action the Department is taking in relation to the management of absence.

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7. **HEALTH AND SAFETY PROGRESS REPORT (Pages 44-46)** - Submit report dated 30 October 2001 (copy enclosed) by the Director of Homes and Technical Services advising of progress being made in the field of Health and Safety across the Department of Homes and Technical Services.

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8. **RENT ARREARS CAMPAIGN (Pages 47-49)** - Submit joint report dated 22 October 2001 (copy enclosed) by the Director of Homes and Technical Services and the Director of Finance recommending a series of further actions to improve management of rent arrears owed by Council tenants in East Ayrshire.

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9. **ADAPTATION SERVICE: PROGRESS REPORT (Pages 50-56)** - Submit joint report dated 17 October 2001 (copy enclosed) by the Directors of Educational and Social Services and of Homes and Technical Services advising of progress to date in relation to the consolidated Adaptation Service and of the current position.

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10. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act”.
11. **PROPOSED DISPOSAL OF LAND: HURLFORD: CESSNOCK AVENUE (Pages 57-59)** - Submit report dated 16 October 2001 (copy enclosed) by the Director of Homes and Technical Services requesting that the Committee declare surplus to requirements an area of ground located adjacent to 6 Cessnock Avenue, Hurlford and authorise the disposal of same. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
12. **BUDGETARY CONTROL REPORT: BUILDING AND WORKS TO 23 SEPTEMBER 2001 (PERIOD 6) (Pages 60-65)** - Submit joint report dated 23 October 2001 (copy enclosed) by the Director of Finance and the Director of Homes and Technical Services on the current budgetary control position of the Building and Works DLO for the period ended 23 September 2001 (Period 6). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**